

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: July 20, 2020
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Tamara DeLuca
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Paul seconded by Comm. Weindel to approve the June 15, 2020 minutes as they are available to the public upon request. Any questions? (Hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: I did receive an email in regards to the audit. It is still going through review with the State and should be completed this week. I also sent out the 3rd round of 2020 Fire Registration Invoices with the late fees attached.

Treasurer's Report – Comm. Hans

As of July 20, 2020

TD Bank General Checking	132,800.82
TD Bank Money Market Account	1,205,113.87
TD Bank Money Market Capital	2,562.03
TD Bank Payroll Checking	4,813.00
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,066.84
Petty Cash	200.00
Total Current Assets	1,367,132.92

Motion made by Comm. Paul seconded by Comm. Weindel to accept the Treasurer's Report as read. Any questions? (Hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 44 bills totaling \$25,286.87

Motion made by Comm. Paul seconded by Comm. Weindel to approve the payment of bills.

Any questions? (Hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

No report.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for June 16 - July 20th, 2020 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy.

Apparatus – Comm. Ruth

Comm. Ruth: The Sqrut is still at KME. It will probably be up there for another month, hopefully sooner. KME had to order parts, when the truck got there, they found an issue with the hydraulic tank and the batteries in the truck. The batteries have been replaced. They are saying that the batteries have been the cause of the electrical issue all along. They are supposed to be getting in touch with Jay from Firefighter One so they can go over the issue with the Federal Siren. They are waiting for parts from England because the boom was manufactured there. Everything else is in service. The air conditioning unit in the Fire Police vehicle is in the process of being fixed. The old Sqrut was PM'd previously it was detailed by Graphic Detailing in preparation for sale. It has an antifreeze leak, the Engineers are taking a look at it and a few lights that need to be replaced.

Duty Crew – Comm. Ruth

No report.

Budget – Comm. Ruth

Comm. Ruth: The budget meetings will start in September. September 14th will be the Bureau of Fire Prevention and the President's, October 5th will be the Chiefs and training, and November 2nd will be the CPA.

Fire Department Equipment – Comm. Paul

No report

Turn-Out Gear – Comm. Paul

Comm. Paul: The new trial gear has been ordered. We are just waiting for it to come in.

Recruitment / Membership – Comm. Paul

Comm. Paul: We have two new members being sworn in tonight, Joe Jones, and Christian Grieco.

Fitness Center – Comm. Paul

Comm. Paul: We are waiting for the Governor to open up the gyms. It has been sanitized and cleaned twice. We are also going to talk about the new policy in closed session.

S.O.G.'s – Comm. Paul

Comm. Paul: As I mentioned we are working on the new policies for the gym.

Future Projects- Comm. Paul

Comm. Paul: We will discuss this in closed session.

Communications – Comm. DeLucca

Comm. DeLucca: A portable radio was sent out to be repaired.

Computers/ Social Media – Comm. DeLucca

Comm. DeLucca: I also believe Justin is coming up here tomorrow to install the computer here in the office.

Assist Personnel – Comm. DeLucca

No report.

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: Station 3 the overhead doors were fixed. The electrical panel here at Station 3 was taken care of by replacing a breaker, the lights inside the building are going to be replaced with some LEDs.

Health & Safety – Comm. Hans

Comm. Hans: There was 3 physicals that were completed recently. I am waiting to hear back about the physicals being set up for October. I am trying to get the second week in October.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: I'm waiting for NJ American water to get back to me. They were told about the storz connector on Linden & the White Horse Pike. The one over at the park, does anyone know if that was taken care of?

Chief Beeler: I have no idea.

Comm. Hans: I will follow up with that. I just signed off on the hydrant authorization form.

Training Division – Comm. Weindel

Comm. Weindel: I did approve for Anthony to order some office supplies for the training department.

Insurance – Comm. Weindel

Comm. Weindel: We do have one issue with the insurance but we will discuss that during closed session.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I had Action Uniform here Wednesday. I was going to go with All Geared Up but from what I understand, the color of the uniforms are different. I am going to stick with Action to keep the color the same. It was put out on email about 2 or 3 times, I didn't have a whole lot of people here. If anyone has uniform issues you have to let me know. I used some of the old uniforms that were returned.

Fuel – Comm. Weindel

No report

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler, a copy is attached to the minutes.

President's Report – Comm. Ruth

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Ruth

Comm. Ruth: Resolution 2020-22 Board of Fire Commissioners Fire District No. 1 to authorize Closed Session.

Do I have a motion?

Motion made by Comm. Paul, seconded by Comm. Weindel. Any questions? (Hearing none).

All in favor, ayes have it.

Comm. Ruth: Resolution 2020-23 Board of Fire Commissioners Fire District No. 1 to the appointment of Chapman Environmental Services to perform a Phase II site evaluation.

Do I have a motion?

Motion made by Comm. DeLucca, seconded by Comm. Paul. Any questions? (Hearing none).

Roll call vote, ayes have it.

Comm. Ruth: Resolution 2020-21 Board of Fire Commissioners Fire District No. 1 to authorize the sale of surplus property no longer needed with Brindlee Mountain Fire Apparatus LLC.

Do I have a motion?

Motion made by Comm. Paul, seconded by Comm. Weindel. Any questions?

Comm. Hans: Yes, when does it start and when does it end?

Resolutions – Cont’d

Comm. Ruth: It will start when I send in the contract and send the pictures?

Comm Hans: Okay thank you.

Comm. Ruth: It will have to be approved by the Board for the sale.

Comm. DeLuca: What is it sells before the other Squrt is fixed?

Comm. Ruth: It’s been sitting for almost 3 years now. Any other questions?

Roll call vote, ayes have it.

Old Business – Comm. Ruth

Comm. Ruth: I forgot to mention in my report. I contacted Brindlee, I will have a resolution for that after we discuss in terms for sale of the old Squrt. If all goes well, it will be up for sale during this week. I have noticed that there are a lot of reduced pricing now due to Covid.

New Business – Comm. Ruth

Comm. Paul: We have two new members to swear in.

Sol.Capozzi swore in Christian Grieco as a Firefighter. Congratulations (applause)

Sol.Capozzi swore in Joseph Jones as s Firefighter. Congratulations (applause)

Public Portion – Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Paul to open to the public.

All in favor, ayes have it.

Motion made by Comm. Hans, seconded by Comm. Weindel to close to the public.

All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Ruth: I just want to say welcome back Keith. Glad you are back and running calls.

D/C Polifrone: Thank you.

Comm. Weindel: Just so everyone knows, George Rettberg’s memorial will be held Thursday from 6-8om at Constantino’s in Berlin. He was a life member here, he put about 20 plus years here and was the President here at Station 3.

Closed Session – Comm. Ruth

Motion made by Comm. DeLuca, seconded by Comm. Paul to go into Closed Session. All in favor, ayes have it.

Open Session – Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Paul to close Closed Session.

All in favor, ayes have it.

Adjourn - Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Hans to adjourn the meeting at 8:30pm.

All in favor, ayes have it.

Lindenwold Fire District No.1
Treasurer's Report
As of July 20, 2020

	<u>Jul 20, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	132,800.82
1011 · TD Bank Money Market Acco...	1,205,113.87
1013 · TD Bank Money Market Capital	2,562.03
1020 · TD Bank Payroll Checking	4,813.00
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,066.84
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	1,367,132.92
	<hr/>
Total Checking/Savings	1,367,132.92
	<hr/>
Total Current Assets	1,367,132.92
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TOTAL ASSETS	1,367,132.92
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LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

07/20/2020

June 16, 2020 to July 20, 2020

Inspections Completed

Paz – Deli	Kelsch Group Home E-39
Action Graphics	Kelsch Group Home E-40
Harvest House	Virtua Primary Care
Los Primos	Sport Barber Shop
Pike Liquor	Mc Donald's
Forever Young	International Welding
Paverart LLC	Aunt Berta's Kitchen
Country Pet Lodge	Jack's Donuts
Timber Ridge Apts	EFX Tuning
Lazy Lucy	Pullella Pizza
Capp Realty	Bethany Baptist Storage
Green lawn Fertizing	Oh Drama Hair
Don Tequila Bar	El Rodeo Gifts
Bienestar Pharmacy	



Re- Inspections

Lindenwold .99 Cent	Taqueria
La Villita	
Nutrition Today	Bible Baptist
Q Rico Café	Family Financial
Prime Storage	Spruce Apartments
Lindenwold Pump #1	Lindenwold Pump #12
Lindenwold Car Wash	Drift away Café
Hair by Rosanne	Paul Burkhardt
William Hall	Family Financial



Complaints Received 3 Imminent Hazards 1

Meadowview Apts - Grill on Deck. Management received a citation

Emerald Ridge Apts- Gas in storage room. Gas cans removed to shed.
Save-A-Lot Market- Egress doors locked during business hours. Management unlocked doors. Citation issued

Imminent Hazard

Spruce Apartments 2007 Building- Fire Alarm was not working Fire alarm panel had no power. Citation issued and fine.

Requested Response 2

Emerald Ridge Apartments- small exterior fire with no extension to the building. Fire started from juvenile playing with fireworks.

Stonington Court Apartments- Two adults playing with sparklers on balcony of apartment. No fire damage to apartment.

Civilian Burn Reports 2

We had two burn victims from the sparkler/novelty device incident at Stonington Court on 07/12/2020. One victim went to Jefferson Stratford and the second one was flown to Jefferson Philadelphia.

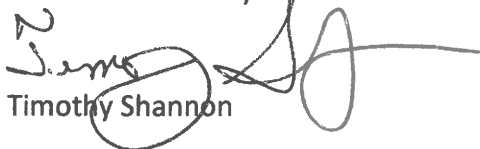
Permits 1

Food truck inspection- Moochezze Food. Type 1

Information to Fire District Commissioners

This office is still doing Covid-19 precaution while out doing inspections. Tiffany sent out 3rd billing for the annual fire registration fee with late fees attached. We received (86%) of the fees so far. Life Hazard fees received 6,654.22 and Non-Life Hazard 15,917.00 and Type 1 permits for 582.00. I issued fines to Spruce Apartments and Meadowview Apartments for failure to comply for violations in need of repair.

Yours in Fire Safety


Timothy Shannon

CHIEFS REPORT

6/16/20 – 7/20/20

Calls for service – 79

Clementon-8, Pine Hill- 2, West Berlin -3, Erial-1

07/08 – 2400 bldg Emerald Ridge- Fireworks caused a fire against the bldg. FM63B-Robinson investigated

07/13- 5000 bldg Landings- Gas leak inside bldg. SJ gas terminated service to the effected apts.

New Sqrt still OOS

Car 1 had brakes replaced and a coolant line replaced

Fire Police Vehicle needs to have AC compressor unit replaced. Waiting on boro mechanic to order

6/26 old Sqrt aerial test completed. Some issues found and repaired

7/3 Old Sqrt pump test completed

Online meeting 7/10 with Don Rupercht of the JIF and Jennifer Olson of Hardenbergh Insurance. Deputy Chief Polifrone, Clerk Beach and I were online. From this meeting we will have discussions regarding returning to duty and policy for same

Training- Continuing as department level training. Agreement made by all 3 Chiefs to continue department only until September. We will be sending 4 recruits to Fire 1 in September. Probationary Firefighter Grega will be finishing Fire 1 this month.

6/23 – winch and new meter training at B1

6/30- Drill cancelled due to weather

7/14 – Pump Training/Hose advancement Lindenwold High School

Respectfully submitted

Philip Beeler, Chief.

RESOLUTION NO. 2020-21

A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE
ON AN ONLINE AUCTION WEBSITE.

WHEREAS, the Lindenwold Fire District No, 1 has certain surplus property (miscellaneous vehicles,
equipment and goods) which is no longer needed for public use;

WHEREAS, Lindenwold fire District No. 1, believes it is in the best interests of the Fire District to sell said
surplus property thorough an On-Line auction utilizing the services of New Jersey State Contract vendor
Brindlee Mountain Fire Apparatus LLC;

WHEREAS, the any such sale shall be subject terms and conditions of the Agreement entered into by and
between the Lindenwold Fire District No. 1 and Brindlee Mountain Fire Apparatus,

NOW, THEREFORE BE IT RESOLVED, by the Lindenwold Fire District No 1, that the Fire District is
authorized to enter into an agreement with New Jersey State Contract vendor Brindlee Mountain Fire
Apparatus LLC, to auction and sell items declared surplus property, to include the 2004 KME apparatus,
to be forthwith advertised for public sale pursuant to N.J.S.A. 40A:11-36.

BE IT FURTHER RESOLVED, that said items shall be sold at an On-Line auction to the highest bidder
through Brindlee Mountain Fire Apparatus, LLC.

Adopted this 20th day of July, 2020

LINDENWOLD FIRE DISTRICT NO. 1



Clifford Ruth, Chairman

ATTEST:



Tiffany Beach, Clerk

RESOLUTION 2020- 22

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session at 07/20/2020 meeting

WHEREAS, matters have come before the Board of Fire Commissioners as follows: fixed assets & future projects.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 07/20/2020 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with the personnel shall not be disclosed; and

BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 07/20/2020



Clifford Ruth, Chairman



Attest: Tiffany Beach, District Clerk

RESOLUTION 2020 – 23

**RESOLUTION OF THE BOROUGH OF LINDENWOLD FIRE DISTRICT NUMBER 1,
AUTHORIZING THE APPOINTMENT OF CHAPMAN ENVIRONMENTAL SERVICES TO
PERFORM A PHASE 2 ESA/SITE INVESTIGATION.**

WHEREAS, Lindenwold Fire District Number 1 has determined that it is in the best interests of the Fire District, to investigate the feasibility of constructing a new Fire Station; and

WHEREAS, Lindenwold Fire District Number 1 previously utilized the professional engineering services of Chapman Environmental Services to perform a Phase I Environmental Site assessment Study (ESA) at the real property located at 517 E. Linden Ave., Lindenwold New Jersey, in December 2019, in furtherance of the Fire District's preliminary investigation of a potential site for the proposed Fire Station; and

WHEREAS, the Phase I ESA recommended a Phase 2 ESA Site Investigation be performed at 517 E. Linden Ave.; and

WHEREAS, Lindenwold Fire District Number 1 has obtained a quote for professional engineering services from Chapman Environmental Services to perform the Phase 2 ESA Site Investigation, and

WHEREAS, N.J.S.A. 40A:11-5 permits professional services contract to be awarded without the public advertising for public bids; and

WHEREAS, Lindenwold Fire District Number 1 believes it is in the best interests of the Fire District to utilize the professional engineering services of Chapman Environmental Services, in that Chapman is familiar with the property and project, having previously performed the Phase I Site Investigation at 517 E. Linden Ave.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Lindenwold Fire District Number 1, that the District is authorized to execute a professional services agreement with Chapman Environmental Services for the purposes of performing a Phase 2 ESA Site Investigation at the real Property located at 517 E. Linden Ave., Lindenwold, New Jersey.

Adopted this 20th day of July, 2020

LINDENWOLD FIRE DISTRICT NO. 1



Clifford Ruth, Chairman

ATTEST:



Tiffany Beach, Clerk